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*General Contractors*

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*Equal Opportunity Employer*

November 26, 2014

To Whom It May Concern:

It is my pleasure to recommend Danielle Gittens for a position for Senior Project or Contract Manager. I have known Ms. Gittens for ten (10) years and have had the pleasure of dealing with her on numerous construction projects. She has assisted us in various roles – Project Management, Field Supervision, Estimating and takeoffs, Quality Control, Safety, and Scheduling. She has worked independently on some assignments, but also as an integral part of the team on some larger projects.

Ms. Gittens is a very diligent worker and has always maintained the highest professional standards in her work. She delivers high-quality results and sets an example for her colleagues. She pays careful attention to detail and is always conscious of budget and schedule. Ms. Gittens possesses solid writing skills which have continuously enabled her to win awards on Technical proposals. She is very creative and has helped solve some complicated challenges on the projects. She is flexible in terms of what our particular requirements have been. She made every possible effort and even managed to exceed the project profits on many jobs. Her commitment and dedication to the work is outstanding.

Based on her performance, I have no hesitations in recommending Ms. Gittens for your company.

Do feel free to contact me with questions or inquiries.

Sincerely,

A handwritten signature in blue ink that reads 'Andrew Schlosser'.

Andrew Schlosser  
President  
301-801-3283  
[aschlosser@wmschlosser.com](mailto:aschlosser@wmschlosser.com)