



**OPERATIONAL SERVICES DIVISION**

**SUPPLIER DIVERSITY OFFICE**

**THE COMMONWEALTH OF MASSACHUSETTS**  
Executive Office for Administration and Finance  
**OPERATIONAL SERVICES DIVISION**

One Ashburton Place, Suite 1017  
Boston, MA 02108-1552

Charles D. Baker  
Governor

Karyn E. Polito  
Lieutenant Governor

Kristen Lepore  
Secretary

Gary J. Lambert  
Assistant Secretary for  
Operational Services

August 26, 2016

Ms. Jutta L. Hager  
Hager Geoscience, Inc.  
596 Main Street  
Woburn, MA 01801

Dear Ms. Hager:

Congratulations! Your firm has been renewed as a woman business enterprise (WBE) with the Supplier Diversity Office ("SDO") under the business description of CONSULTING IN GEOLOGY AND GEOPHYSICS: GPR, EM, RESISTIVELY, SEISMIC, VLF; BOREHOLE LOGGING, INCLUDING ACOUSTICS TELE-VIEWER; VIBRATION MONITORING; TUNNEL MAPPING; MINERALS EXPLORATION. Your firm will be listed in the SDO Certified Business Directory and the Massachusetts Central Register under this description. **This letter serves as the sole proof of your SDO certification.** Your designation as a WBE is valid for three (3) years unless revoked pursuant to 425 CMR 2.00.

Your firm's next renewal date is September 17, 2019. SDO will send written renewal notices to your business and/or e-mail address on file approximately thirty (30) business days prior to your firm's three (3) years certification anniversary. Additionally, every six (6) years, certified companies that wish to remain certified may undergo a substantive review which will require certain updated supporting documentation.

SDO also reserves the right to monitor your firm and to perform random spot checks to ensure the firm continues to meet the certification criteria. Your firm is required to notify the SDO in writing of any material changes. Examples include but are not limited to changes in its business description, as well as business phone number, fax number, business' physical location, webpage and e-mail addresses. Other reportable changes include business structure, ownership (the business is sold or transferred), control and outside employment. You also have a duty to report decertification and debarment notices from this or any other jurisdiction. Failure to abide by the continuing duty requirements shall constitute grounds for the firm's decertification.

Tel: (617) 720-3300

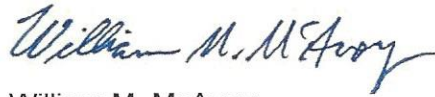
[www.mass.gov/osd](http://www.mass.gov/osd)

TDD: (617) 727-2716

Fax: (617) 502-8841  
Follow us on Twitter: @Mass\_OSD

We look forward to working with you and your firm to maximize its business opportunities. Should you have any questions, please feel free to contact us via email at [wso@state.ma.us](mailto:wso@state.ma.us).

Sincerely,

A handwritten signature in blue ink that reads "William M. McAvoy". The signature is written in a cursive style with a long, sweeping tail on the "y".

William M. McAvoy  
Deputy Assistant Secretary and Chief Legal Counsel



Charles D. Baker, Governor  
Karyn E. Polito, Lieutenant Governor  
Stephanie Pollack, MassDOT Secretary & CEO

**massDOT**  
Massachusetts Department of Transportation

*DBE Certification Office | MassUCP*

August 24, 2017

Ms. Jutta L. Hager  
Hager Geoscience, Inc.  
596 Main Street  
Woburn, MA 01801-4644

**This letter serves as sole and exclusive proof of your firm's DBE certification**

Dear Ms. Hager:

Congratulations! The Massachusetts Unified Certification Program (MassUCP), is pleased to notify you we have renewed your company as a disadvantaged business enterprise (DBE). Your company continues to be assigned **NAICS Code(s) 541360 and 541620** with the certified business description of **CONSULTING IN GEOLOGY AND GEOPHYSICS: GPR, EM, RESISTIVELY, SEISMIC, VLF; BOREHOLE LOGGING, INCLUDING ACOUSTICS TELE-VIEWER; VIBRATION MONITORING; TUNNEL MAPPING; MINERALS EXPLORATION** and will remain listed in our certified business directory.

As a DBE, you must inform MassUCP in writing of any change in circumstances affecting your ability to meet size, disadvantaged status, ownership, control requirements or any material change in the information provided in your application form. Changes in management responsibility among members of a limited liability company are covered by this requirement. You must attach supporting documentation describing in detail the nature of such changes. The notice must take the form of an affidavit sworn to by the owners of the firm before a person who is authorized by state law to administer oaths or of an un-sworn declaration executed under penalty of perjury of the laws of the United States. You must provide the written notification within 30 days of the occurrence of the change. If you fail to make timely notification of such a change, you will be deemed to have failed to cooperate under 49 CFR 26.109(c).

To renew your firm's DBE certification and if it continues to meet the applicable criteria, on or before your firm's certification anniversary date of **September 17, 2018** and each year thereafter, please send the MassUCP the following documents:

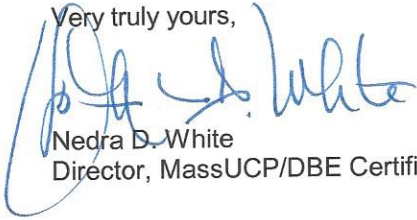
- (1) No Change Affidavit (**will be sent with reminder letter**)
- (2) A **signed** copy of your company's, and all of its affiliates', U.S. Tax Returns including all schedules and attachments for the year(s) indicated.
- (3) If a sole proprietor, **a signed** copy of your Schedule C. for year(s) indicated.
- (4) A **notarized statement** of the **number** of full- and part-time employees (including owner) for each year indicated.
- (5) For out of state companies, please provide a copy of your most recent certification letter from your home state.

If you have changed your company name or address, please notify Ms. Nedra D. White, in writing on the company's letterhead in order to update your state vendor file.

MassUCP reserves the right to monitor, perform random spot checks, re-evaluate the firm or revoke the firm's certification if it no longer meets the certification criteria.

During the period of your certification, if you have further questions regarding annual review, please contact Ms. Nedra D. White, Director, MassUCP at (857) 368-8659.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Nedra D. White". The signature is stylized and cursive.

Nedra D. White  
Director, MassUCP/DBE Certification