



Office of Economic Development  
Division of Small Business Opportunity

201 W. Colfax Ave, Dept. 907  
Denver, CO 80202  
p: 720.913.1999  
f: 720.913.1809  
[www.denvergov.org/dsbo](http://www.denvergov.org/dsbo)

July 17, 2015

Denver International Airport  
Airport Office Building, Suite 7810  
8500 Peña Boulevard  
Denver, CO 80249-6340  
p: 303.342.2180  
f: 303.342.2190  
[www.flydenver.com](http://www.flydenver.com)

Brenda Jones  
Premier Commercial Interiors, Inc.  
6830 N Broadway Unit H  
Denver, CO 80221

Dear Brenda Jones:

**SUBJECT: Small Business Enterprise (SBE) Certification, Pursuant to Article VII of Chapter 28, Div. 1 of the D.R.M.C. Construction, Reconstruction, Remodeling and Professional Design, Construction Services and Concessions**

The City and County of Denver's Division of Small Business Opportunity (DSBO), has approved Premier Commercial Interiors, Inc. for certification as a **Small Business Enterprise (SBE)**. Premier Commercial Interiors, Inc. will be listed in the City and County of Denver's Small Business Enterprise (SBE) Certification Directory located at [www.denvergov.org/dsbo](http://www.denvergov.org/dsbo). Your firm is certified with the following certification dates:

**July 16, 2015 to July 15, 2016**

Listed below is each NAICS code and Work Specialty for which Premier Commercial Interiors, Inc. is certified. Please verify your NAICS codes and work specialties as this letter showing the following codes is required for bidding on City projects:

**NAICS CODES:**

DENVER-238390: WINDOW SHADE AND BLIND INSTALLATION  
DENVER-423220: WINDOW SHADES AND BLINDS MERCHANT WHOLESALERS

**WORK SPECIALTY:**

Window Coverings: Sales, Installation, Ultra Sonic Cleaning and Repair (Projection Screens, Cubicle Curtains, etc.)

This Certification is intended to be used only for participation in city funded projects, and/or certain privately funded projects on city-owned property for contracts with construction, reconstruction, remodeling and professional design and construction services.

Your business enterprise is required to maintain an accurate mailing address, email address and telephone number information with DSBO. If any changes occur in the firm's legal structure, ownership, management, control, or work performed, you must notify DSBO immediately. Failure to report any of these changes may result in removal of your business enterprise from the Certification Directory and possible revocation of certification of your business enterprise as an SBE.

Please be aware that **SBE Certifications are for a period of one (1) year, and must be renewed annually**. It is your responsibility to request and submit a renewal application and all of the documents required within the renewal application in order for your renewal to be processed.

Your application and accompanying documents should be sent electronically to our office at least thirty (30) days prior to the expiration date of your SBE Certification.

You may visit [www.work4denver.com](http://www.work4denver.com) to view upcoming Construction/Professional Service bidding opportunities, or [www.denvergov.org/purchasing](http://www.denvergov.org/purchasing) for upcoming Goods & Services bid opportunities. This letter must be attached to your Letter of Intent (LOI) for bidding opportunities in which you may be utilized for goal participation.

Sincerely,



Chris Martinez  
Director  
CM/as