



**December 18, 2013**

**CERTIFIED MAIL - RETURN RECEIPT REQUESTED**

Mr. Rodney Jordan  
Jordan Electrical Solutions, Inc.  
5219 Ridgeway Drive  
Orlando, FL 32819

**ANNUAL ANNIVERSARY DATE: December 18**

Dear Mr. Jordan:

The Greater Orlando Aviation Authority [GOAA] is pleased to announce that your firm, Jordan Electrical Solutions, Inc., has been certified as a Disadvantaged Business Enterprise [DBE] in Florida, under a Unified Certification Program [UCP] in accordance with 49 CFR, PART 26.

Your firm has been certified under the following NAICS Codes:

**NAICS Code    Title**

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238210            Electrical Contractors

Your firm will be listed in Florida's UCP DBE Directory which can be accessed via the FDOT's website at [www.dot.state.fl.us/equalopportunityoffice](http://www.dot.state.fl.us/equalopportunityoffice) and by "clicking" on "DBE Directory" near the bottom of the page. As long as the firm is listed as a DBE in Florida's UCP DBE Directory, it is considered DBE Certified by all Florida UCP Members.

DBE Certification is subject to actions by governmental agencies impacting the disadvantaged status of the firm.

DBE certification is NOT a guarantee of work, but enables the firm to compete for, and perform, contract work on all USDOT Federal Aid (FAA, FTA and FHWA) projects in Florida as a DBE contractor, sub-contractor, consultant, sub-consultant or material supplier.

DBE certification is continuing from the date of this letter. However, it is contingent upon the firm renewing its eligibility annually through this office.

For continued eligibility at the end of the one (1) year period an Affidavit for Continuing Eligibility must be submitted to our office. The Affidavit and all required documentation must be submitted prior to the anniversary date of your certification. While we will make every attempt to notify you ninety (90) days prior to the anniversary date of your certification, it is ultimately your responsibility to provide the Affidavit for Continuing Eligibility to our office annually. The Affidavit may be downloaded from our website at [http://www.orlandoairports.net/small\\_business/index.htm](http://www.orlandoairports.net/small_business/index.htm). Failure to timely submit your annual Affidavit for Continuing Eligibility may result in the removal of your firm as a DBE.

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If, at any time, there is a material change in the firm, including, but not limited to: ownership, officers, Directors, scope of work being performed, daily operations, affiliations with other businesses or individuals or physical location of the firm, you must notify this office, in writing, without delay. Notification should include supporting documentation. You will receive timely instruction from this office as to how you should proceed, if necessary.

Congratulations on your certification. Please contact our office at (407) 825-7133 or [dbe@goaa.org](mailto:dbe@goaa.org) if you have any questions or if we can be of any assistance.

Sincerely,



Michelle Tatom, A.A.E.  
Director, Office of Small Business Development

MT:kj

By Certified Mail :